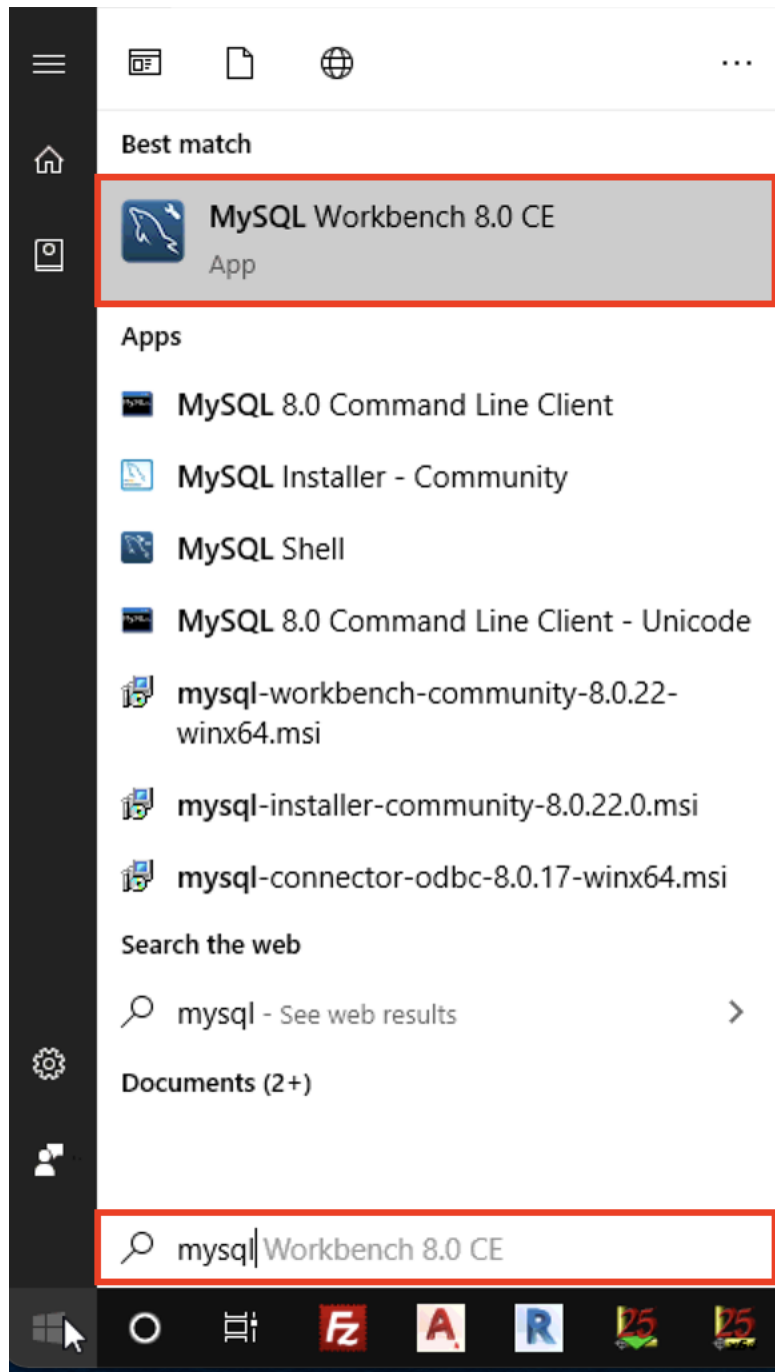


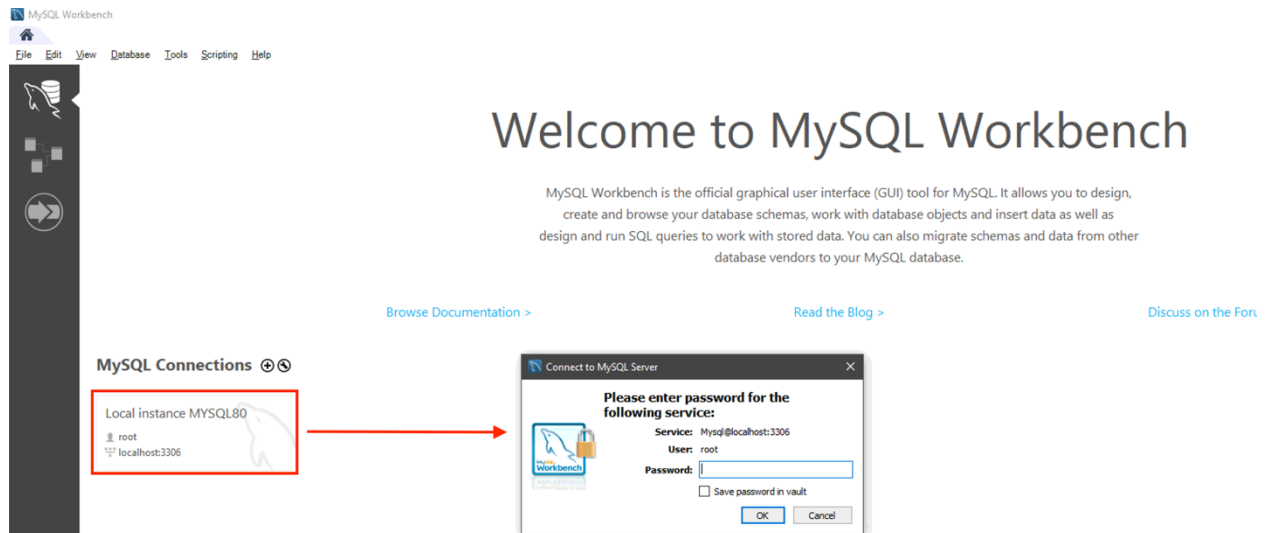
### ACCESSING MYSQL

To access MySQL, you will use an application called MySQL Workbench. To find this, click on the windows icon, type MySQL Workbench and select it from the list. If it doesn't appear in the list, go to All applications and search for it in there.

Click on

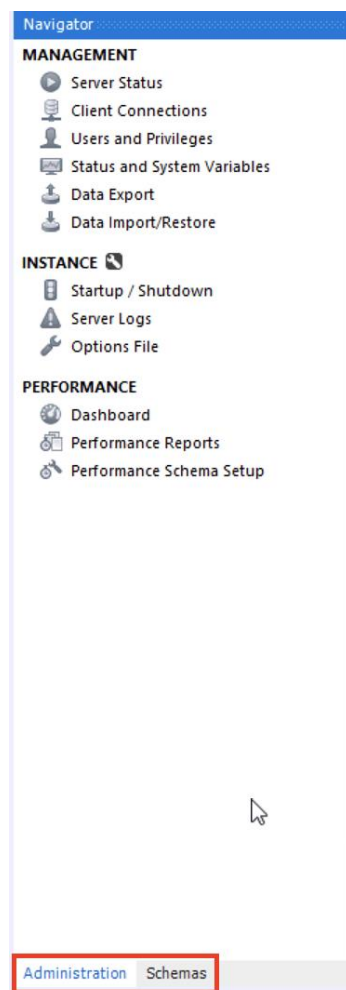


Once opened, you will need to login to your database, this password will have been setup when creating the database initially

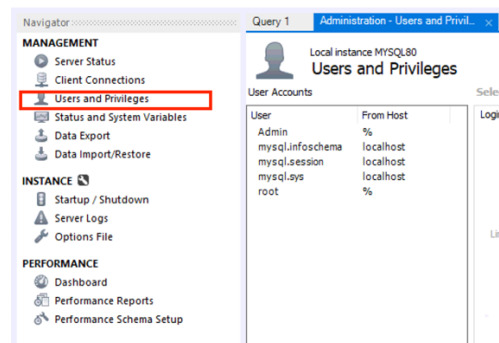


This will enable you to see all the information regarding your server.

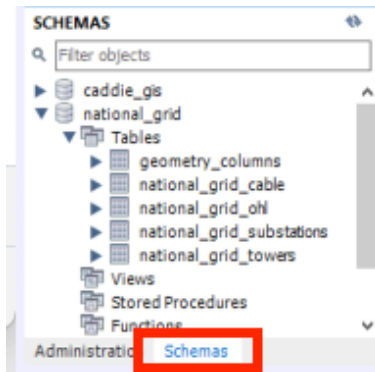
The basic navigation pane will give you the ability to switch between Administration/Schemas.



Administration gives you the ability to add new users, switch the server on and off, and many more besides.

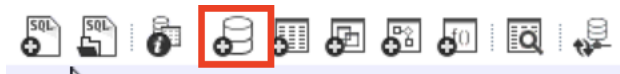


Schemas is where your databases & tables of information are stored. Within here you can create new databases, to spread out/categorise different tables of information.

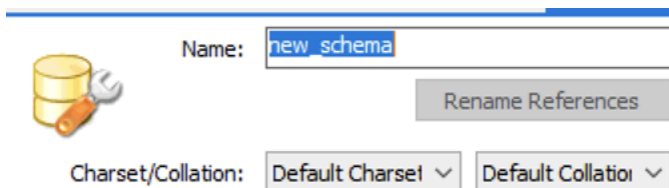


## CREATING NEW DATABASES

To create a new database, go into schemas, and click on the icon shown below



You will then be prompted to give your new database a name, you can't use spaces with MySQL, but underscores work well.

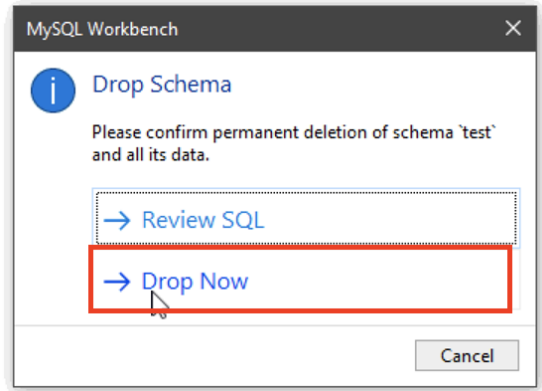
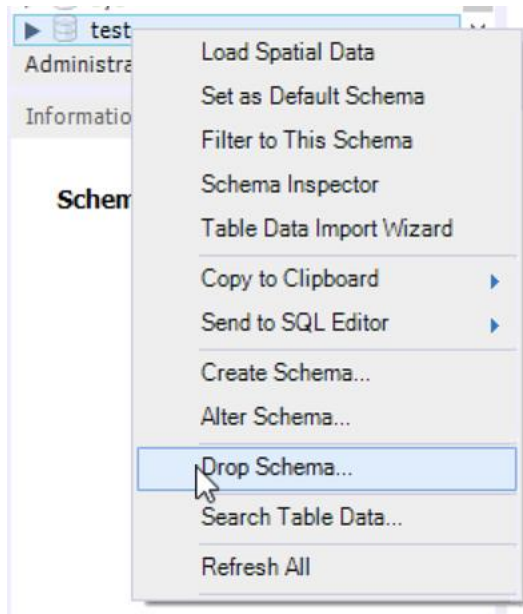


Once you have given your database a name, press apply. Another dialogue will then appear, press apply to this too.

Finally, press 'Finish' and your database has been created.

## REMOVING DATABASES

To remove a database, right click over it, press 'Drop Schema'. This will remove the database and all its contents.



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